

Title:

Mitigation Project Manager

Company Introduction:

Kelmann Restoration is an award-winning full-service disaster cleanup and property damage restoration company. We provide fire, water, wind, and other disaster property recovery services in Southeastern Wisconsin. Kelmann is family owned and locally operated, and our mission emphasizes community service and employee education. We provide new employees with a paid training program to ensure the ability to gain skills you will need to succeed.

Job Description:

We are looking for a full-time Mitigation Project Manager who will be responsible for responding to and managing a variety of property damage claims to residential and commercial structures. A person in this role will complete site inspections, gather and input data into online systems, communicate compassionately with customers during a traumatic experience brought on by catastrophic events, and rotate through an on-call schedule taking leadership when called out to emergency situations. An ideal candidate demonstrates a general knowledge of construction and property damage mitigation or is willing to learn and catch on quickly. This role is meant for someone who is self-motivated and has high energy in a fast-paced environment.

Top Benefits and Perks:

As a team member at Kelmann Restoration, you will enjoy:

- Health, Vision, Dental, Life, and Disability insurance
- PTO & paid holidays
- 401K with company match
- 24/7 access to on-site fitness center with personal trainer
- Cell phone & company vehicle to use while working
- Mentorship program to grow within the company

Location:

Kelmann Restoration is located in Wauwatosa, WI. This position requires the candidate to report in-person and travel to job sites within Southeastern Wisconsin.

Requirements:

- High School degree or higher.
- Construction or restoration experience preferred, but not required.
- Proficient in technology usage such as cell phone and computer.
- Commitment to Customer Service.
- Work on-call, after hours and weekends, on a rotation basis.
- Display strong collaborative ability with peers, subordinates, and managers.
- Ability to stand on feet for long periods of time and lift 50lbs.
- Must be able to pass a background check and have a valid driver's license with a clean driving record.
- Fluent in English (required). Bilingual in English and Spanish is a plus, but not required.